

Application for replacement driver licence and/or driver ID card

Check page 3 for **What to bring** and other important information. You need to **complete all questions** - if it doesn't apply to you write N/A.

Replacement type

You should surrender your current driver licence if possible.

1. Which card do you want to replace?

- Photo driver licence card
 Driver ID card

Driver licence number

2. What is your New Zealand driver licence number?

(leave blank if you don't know it)

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Name

3. What is your name?

Surname

Full first name

Middle name(s)

4. Are the names you have shown on this application different from that shown on any of the supporting identification? (including any driver licence)

No

Yes → My previous name was:

5. Are you? Male Female Gender diverse

Organ donation

6. Would you be willing to donate organs in the event of your death?

No

Yes → Your next-of-kin will be asked for their agreement to donate organs. Please let them know your wishes.

Birth date

7. What is your date of birth?

	/		/	
Day		Month		Year

8. Where were you born?

Name of town/city

Name of country

Address

9. Where do you live?

10. What is your mailing address? (if different from above)

11. Would you like your address printed on your licence?

No

Yes → Physical address OR Mailing address

12. What are your contact telephone numbers?

Mobile

Other

13. What is your email address?

Giving your telephone numbers and email address is optional.

Continued on next page →

Appearance/signature change

14. Do you want a new photo and signature on your driver licence or a new photo on your driver ID card?

No Yes

Reason for replacement

A temporary driver licence will be issued by the driver licensing agent for you to carry until your new photo driver licence arrives in the mail.

15. Why do you need a new card?

- | | | |
|--|---------------------------------------|------------------------------------|
| <input type="checkbox"/> name change | <input type="checkbox"/> defaced | <input type="checkbox"/> lost |
| <input type="checkbox"/> change of address | <input type="checkbox"/> mutilated | <input type="checkbox"/> stolen |
| <input type="checkbox"/> change of appearance | <input type="checkbox"/> illegible | <input type="checkbox"/> destroyed |
| <input type="checkbox"/> another photo required | <input type="checkbox"/> other reason | |
| <input type="checkbox"/> learner or restricted class extended by two years | | |
| <input type="checkbox"/> correcting lenses no longer required when driving | | |

Declaration

I declare that I am surrendering my driver licence and/or driver identification card.

I declare that I am not surrendering my driver licence and/or driver identification card because:

- it has been lost
 it has been stolen
 it has been destroyed
 other (please explain)

I state that, to my best knowledge and belief, all the information I have given for this application is correct and I am not disqualified from obtaining or holding a driver licence.

Signature of applicant

Date

/	/	/
Day	Month	Year

Office use only

Agent to complete this section.

Primary evidence of identity:

- NZ photo driver licence
 NZ passport
 NZ birth certificate
 Waka Kotahi approved document
 Other (please specify)

Reference number	<input type="text"/>
Issue date	<input type="text"/>
Expiry date	<input type="text"/>
Other (please specify)	<input type="text"/>

Supporting evidence of identity: (if applicable)

<input type="text"/>	Issue date	<input type="text"/>
Reference number	Expiry date	<input type="text"/>

Evidence of name change: (if applicable)

<input type="text"/>	Issue/effective date	<input type="text"/>
Reference number	Expiry date	<input type="text"/>

Agent initials	Time ID checked
<input type="text"/>	<input type="text"/>
DLR user ID	
<input type="text"/>	

- | | |
|--|---|
| <input type="checkbox"/> Referee-verified image attached | <input type="checkbox"/> Fit with lenses |
| <input type="checkbox"/> Medical certificate attached | <input type="checkbox"/> Fit without lenses |
| <input type="checkbox"/> Eyesight certificate attached | <input type="checkbox"/> Unfit |

Input
Chkd

Agent stamp

Fee paid (GST included)	Date paid
\$ <input type="text"/>	<input type="text"/>

After receipting, detach pages 3 and 4 and give to the applicant.

Who should use this form?

You should use this form if:

- Your name has changed.**
- Your address has changed and you want your new address to appear on your new licence.**
If it's only your address that's changed, and you don't want your new address to appear on your driver licence, please update your address online at www.nzta.govt.nz/online or call 0800 822 422. There is no fee involved.
- Your appearance has changed significantly from that shown on your current driver licence and/or driver ID card and a new photo is required.**
- Your driver licence and/or driver ID card has been lost or stolen or destroyed.**
- Your driver licence and/or driver ID card has been defaced or mutilated or become illegible.**
- Your learner or restricted class has been extended by two years and you want a new licence showing the new expiry date.**
- You don't need to wear correcting lenses to drive any more.**
For example, you have had laser surgery. You must provide an eyesight or medical certificate or pass an eyesight check confirming you no longer require correcting lenses.

Where to apply

Take your completed form and all **original** documents to any driver licensing agent. Go to www.nzta.govt.nz/agent to find an agent in your area.

A customer services representative will process your application, check your identification, take your photo* and a sample signature for your licence if required, check your eyesight if required, and take your payment.

*When your photo is taken you mustn't wear sunglasses, a hat, any head coverings or anything else that might obscure your face or prevent the photo from being a good likeness. You may wear an item for religious or medical reasons provided you supply a signed statement confirming this, and wearing the item doesn't stop the photo from being a good likeness. Please don't wear reflective or fluorescent clothing, as it may interfere with the quality of the photo.

Replacement fee

The fee for a replacement photo driver licence is \$38.20. The fee for a replacement driver identification card is \$13.70.

What to bring

- Your completed application form.**
- Medical certificate completed by a registered health practitioner** (if applicable, see medical certificate section on page 4).
- Your current photo driver licence and/or driver ID card** (if in your possession).
- Evidence of identity** (must be originals, no photocopies).
You must provide either:
 - your New Zealand photo driver licence (can be current or expired up to two years), or
 - your current New Zealand passport, or
 - your current overseas driver licence and your current overseas passport, or
 - your New Zealand birth certificate (issued on or after 1 January 1998) and a student ID card, Kiwi Access or 18+ card, power bill or bank statement*, or
 - another combination of acceptable evidence of identity documents* detailed on *Identification for driver licensing* (Factsheet 20) or at www.nzta.govt.nz/identification.

*If neither document has a photo, you'll also need to provide a verified image (see Factsheet 20 for more information).

- Evidence of name change.**

If you want to change the name on your driver licence, or if the name on your identity documents isn't the same as the name on your licence, you'll need to provide acceptable evidence of name change. This must be an original (not a copy) of one of the following:

- your marriage or civil union certificate
- your dissolution of marriage or civil union order
- a certificate of annulment
- a deed poll certificate, change of name certificate, or birth certificate showing both names
- a statutory declaration issued by Births, Deaths and Marriages confirming the name change.

Note: if your evidence of identity and name change documents don't provide a clear link to the name currently on your driver licence, you may need to provide additional documentation.

- EFTPOS, credit card, cash or cheque for paying the fee.**

Receipt

Tax invoice when receipted
Waka Kotahi NZ Transport Agency
GST Reg. No. 89-364-086

Fee paid (GST included)

\$

Date paid

/ /

Agent stamp and initials

Eyesight

If you're applying for a replacement driver licence because you don't need correcting lenses to drive any more, you must prove that your eyesight is up to standard.

You can:

- pass an eyesight screening check at a driver licensing agent, or
- present a satisfactory eyesight certificate or medical certificate (no more than 60 days old).

The certificate must be issued by a New Zealand registered optometrist or health practitioner (see the *Medical certificate* section below). If you don't pass the eyesight check at an agent, you'll need to provide a certificate instead.

If you have sight in only one eye, or have only one eye (monocular vision) you'll need to present an eyesight certificate.

Medical certificate

You may need a medical certificate if you've had a medical condition that has affected your ability to drive safely in the last five years.

The medical certificate must be completed by a New Zealand registered health practitioner, for example your doctor (GP), a registered nurse or nurse practitioner, or a specialist if appropriate.

The certificate must not be more than 60 days old.

Stocks of the form *Medical certificate for driver licence* (DL9) are held by health practitioners.

The medical certificate must state that you are fit to drive or indicate conditions under which you can drive safely.

Warning

It's an offence to supply false or misleading information and may lead to court action. The consequences can include losing your licence and/or paying a fine.

If you don't supply all relevant information, your application may be delayed or declined.

Responsibilities

Driver licences make our roads safer for everyone and prove drivers are qualified and legally entitled to be behind the wheel. That's why it's important you always carry your licence with you when you drive.

Your address will be recorded on the Driver Licence Register and you should notify Waka Kotahi NZ Transport Agency if you change your address.

Email address

Giving us your email address is optional. We'll email you information and reminders about your application and driver licensing, and other Waka Kotahi services, including asking for feedback on our services and the transport system. We recommend using an email address that's unique to you, so only you can see information we send you.

Expiry date

Your replacement licence will have the same expiry date as the licence it's replacing.

If you want to extend your expiry date, you can apply to renew your licence using the *Application for driver licence* form (DL1).

The standard renewal period for drivers less than 66 years of age is 10 years, and the fee is \$43.90. Drivers aged 66+ pay a reduced fee.

To check the amount you'll need to pay go to www.nzta.govt.nz/licence-fees, or call us on 0800 822 422.

More information

For more information go to www.nzta.govt.nz/licence, or you can call us on 0800 822 422.

Your driver licensing agent has a range of factsheets which give more information on a wide range of driver licensing topics.

Our forms and factsheets provide useful, common-sense advice and information in a concise format. They can't cover all aspects of a topic and shouldn't be used instead of authoritative legal documents or legal advice.

Privacy information

The information requested is required for Waka Kotahi (and its agents) to process your application for a driver licence, to produce your photo driver licence card, and to maintain the Driver Licence Register. Collection of this information is required by part 3 of the Land Transport (Driver Licensing) Rule 1999.

Your photo may be captured for the purpose of printing it onto your driver licence card. Your photo may also be used by the Department of Internal Affairs, Department of Corrections, Ministry of Justice, Ministry of Business, Innovation and Employment (Immigration), New Zealand Customs Service, and the New Zealand Police for the purposes of identity verification and law enforcement under section 200 of the Land Transport Act, or for one of the purposes outlined in Part 10A of the Privacy Act. Your photo may therefore be disclosed to one of these agencies, for one of these purposes.

Waka Kotahi (and its agents) will hold, store, use, and disclose any personal information collected on this form in accordance with the Land Transport Act and the Privacy Act (parts 10A and 11, in particular, which authorise the disclosure of this information in certain circumstances). Waka Kotahi (and its agents) may also use some of these particulars to provide you with information relating to driver licensing and driving, or to contact you for feedback on our services.

To assist in keeping the Electoral Roll up-to-date, the Electoral Enrolment Centre operates an authorised information matching programme with Waka Kotahi under s263B of the Electoral Act 1993.

To keep the Driver Licence Register up-to-date Waka Kotahi also operates an authorised information matching programme with Births, Deaths and Marriages. Please refer to the Privacy section of our website for more information.

You are entitled to access, and request the correction of, any readily retrievable personal information held about you by Waka Kotahi. You can do so by writing to us at Private Bag 11777, Palmerston North 4442 or by emailing us at info@nzta.govt.nz.